

NMSU-Carlsbad
Academic Affairs Committee
Unapproved Minutes
December 5, 2007, 4:00 p.m.

Present: Shannon Beal, Debra Packer, Margaret Lovelace, Melissa Gish, Deirdre Pittman, Jayne Pruit, Carolyn Rayroux, and Sharon Young

Not Present: Lynda Bickerstaff, Mario Carrasco, John Garmon, Faith Goad, Iris Hartsock

Old Business:

Minutes:

November 7, 2007, Minutes were approved.

Faculty Handbook Update:

Additional members volunteered to serve on subcommittee to evaluate the current full-time faculty handbook. Subcommittee members: Melissa Gish, Debra Packer, John Garmon, and Margaret Lovelace, Deirdre Pittman, Jayne Pruit, and Sharon Young. Copies of the 1998 full-time faculty handbook were distributed to new members.

Faculty Evaluation (with regard to promotion and tenure policies):

Members of the subcommittee to examine the current faculty evaluation procedures and to work toward the creation of standardized policies and procedures are Carolyn Rayroux, Shannon Beal, Iris Hartsock, John Garmon, and Margaret Lovelace, Debra Packer. Margaret will send an email to all faculty inviting additional membership on this subcommittee.

New Business:

Proposal for Restructuring of Academic Affairs Committee:

Margaret shared a proposal that was made to split the Academic Affairs committee into two committees, one devoted to faculty and one devoted to students.

Discussion:

- Proposal to change name of Academic Affairs to Faculty Interest, and create a new committee to be called Student Interest
- Academic Affairs committee members should remain in Faculty Interest; new members for Student Interest committee should be recruited
- Academic Affairs should have input into making up the objectives of the new committee

Announcements:

The next meeting will be held on Wednesday, February 6, at 4:00 p.m. in Room 151.

The meeting adjourned at 4:55pm.

Minutes submitted by:

Melissa Gish
Committee Secretary